Cash Handling, Commitment, Customer Satisfaction, Dedication, First Aid, Food Safety, Friendliness, Interpersonal Skills, Inventory Accuracy, Inventory Management, Maintain Store Cleanliness, Maple, Passionate, Problem Solving, Retail Skills, Teamwork

**Daniel Harris**

**Contact Information:**

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**Professional Summary:**

Hardworking and reliable Newsagent Worker with over 5 years of experience in the retail sector. Skilled in customer service, cash handling, and inventory management. Known for excellent interpersonal skills, a strong work ethic, and a commitment to providing exceptional service to customers.

**Education:**

* **Manchester Community Training Center**
  + Certificate in Retail Skills
  + Completed: 2018

**Professional Experience:**

**Smith’s Newsagents**

**Newsagent Worker**  
*Manchester, UK*  
*2018 - Present*

At Smith’s Newsagents, Daniel is responsible for various tasks, including assisting customers, managing inventory, and maintaining the cleanliness and organization of the store. He handles cash transactions, restocks shelves, and provides friendly and efficient service to ensure a positive shopping experience for all customers.

* **Key Responsibilities:**
  + Greet and assist customers with their purchases.
  + Handle cash, credit, and debit transactions accurately.
  + Manage inventory and restock shelves as needed.
  + Maintain store cleanliness and organization.
  + Assist in the setup of promotional displays.
  + Address customer inquiries and resolve any issues promptly.

**Key Achievements:**

* Improved customer satisfaction by consistently providing friendly and efficient service.
* Implemented a new inventory management system that reduced stock discrepancies by 15%.

**Corner Shop**

**Retail Assistant**  
*Manchester, UK*  
*2015 - 2018*

In his role as a Retail Assistant at the Corner Shop, Daniel supported daily operations by assisting customers, handling cash transactions, and maintaining store cleanliness. He also helped with inventory management and restocking shelves.

* **Key Responsibilities:**
  + Assist customers with their purchases and inquiries.
  + Handle cash transactions and provide correct change.
  + Restock shelves and manage inventory levels.
  + Maintain a clean and organized store environment.
  + Assist with the setup of promotional displays.

**Key Achievements:**

* Recognized for excellent customer service and dedication to maintaining store standards.
* Played a key role in improving inventory accuracy through diligent stock management.

**Skills:**

* **Customer Service:** Strong ability to provide friendly and efficient service to customers.
* **Cash Handling:** Proficient in handling cash, credit, and debit transactions accurately.
* **Inventory Management:** Experienced in managing inventory levels and restocking shelves.
* **Store Maintenance:** Skilled in maintaining cleanliness and organization of the store.
* **Interpersonal Skills:** Excellent communication and interpersonal skills.
* **Problem Solving:** Ability to address and resolve customer inquiries and issues promptly.
* **Teamwork:** Ability to work collaboratively with colleagues to ensure smooth store operations.

**Certifications:**

* Certificate in Retail Skills, Manchester Community Training Center
* Basic First Aid Certificate
* Food Safety Level 1 Certificate

**Interests:**

* **Reading:** Enjoy reading newspapers and magazines to stay informed about current events.
* **Cycling:** Passionate about cycling and often participate in local cycling events.
* **Community Volunteering:** Actively involved in community volunteering, helping with local events and charities.